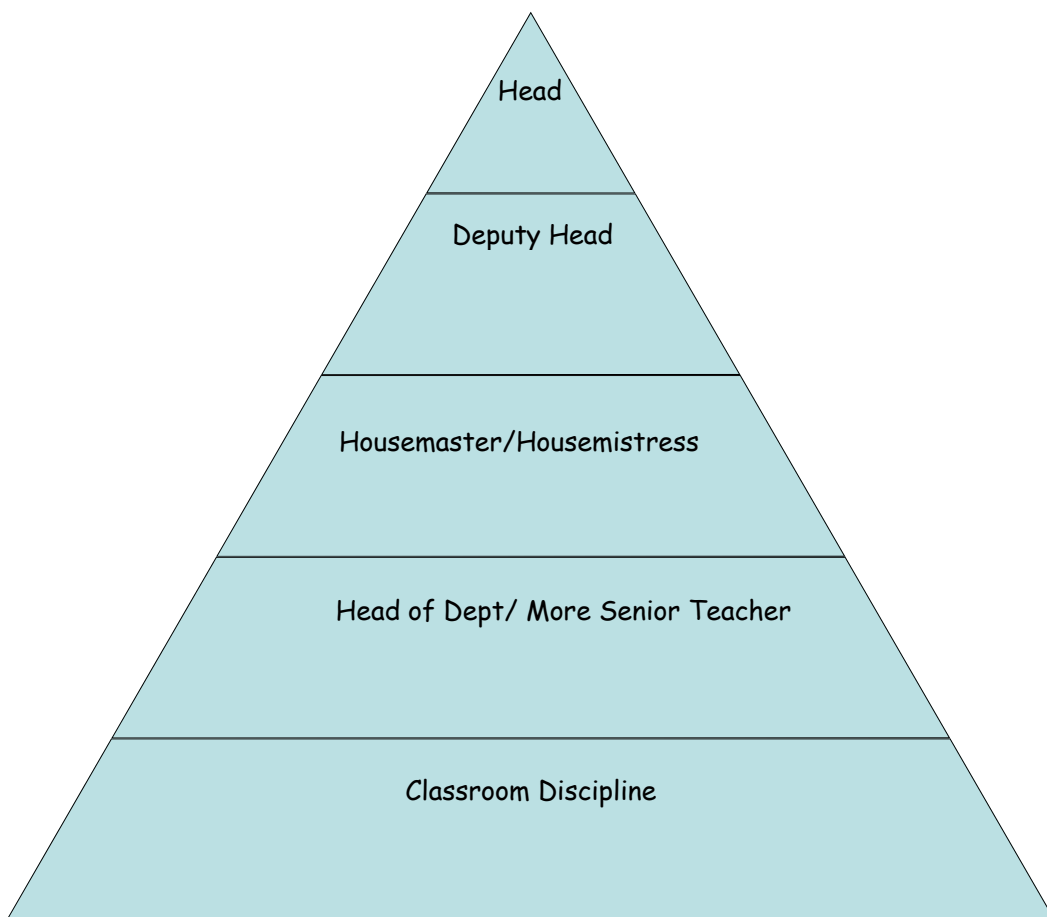


Discipline Policy for Pupils

The hierarchical structure of this policy has a firm base at departmental level.

The encouragement of appropriate behaviour and the sanctions awarded for minor misdemeanours should be agreed at departmental level but in accordance with school rules and policy. What is appropriate in one department, may not be in another.

Only more serious misdemeanours are referred to SMT or Deputy Head on the basis of "Where to next?" for a subsequent or more serious offence.



Discipline and Sanctions

Pupils at Aldenham respond to discipline much more readily than in many schools: friendly firmness should enable this to be maintained, and new staff must not hesitate to consult senior colleagues if problems arise. Where possible it is important that rewards should be used to reinforce good behaviour.

Sanctions for missed or substandard preps should be dealt with at departmental level in the form of a lunchtime detention or extra work set. The work period should be reserved for first offenders or those who need to catch up with a specific piece of work. Persistent offenders should be dealt with by the Head of Department in conjunction with tutor and Housemaster/ Housemistress. Under no circumstances should the work period be block booked.

Much of the more awkward disciplinary work falls upon Housemasters/ Housemistresses, but it is important that all teachers face their responsibility of preventing breaches of rules at all times – including in spheres which may fall outside their normal round of duties.

Minor misdemeanours, and classroom and work offences, are best dealt with by the individual teacher, without troubling the Housemaster; the Head of Department's advice will be helpful here.

More major offences – probably committed outside the classroom – must however be reported to Housemasters for them to handle. These include all major breaches of school discipline mentioned in School Rules, for many of which reference via the Housemaster to the Deputy Head or Headmaster will be essential; unauthorised absence from class/activities/ PS should also be reported via the pink slips. Lower Sixth Private Study periods are particularly prone to this abuse. If a number of pupils are involved in some serious misbehaviour inform a member of SMT.

Any pupil referred to a SMT member must report to the relevant office or the School Secretary.

DEM
September 2007
JCF Reviewed
January 2008